FIFTH JUDICIAL DISTRICT
Administrative Office
State of Idaho

AUG 15 2025

By

IN THE DISTRICT COURT OF THE FIFTH JUDICIAL DISTRICT OF THE STATE OF IDAHO

COPY FEES FOR PUBLIC RECORDS REQUESTS NOT ESTABLISHED BY STATUTE	ADMINISTRATIVE ORDER 25-05

Pursuant to Idaho Code §74-102, the following fees will be charged for public records requests within the Fifth Judicial District, that are not previously established by statute or court rule.

I. The cost of obtaining copies of judicial records from a case, whether the copy is physically or electronically received, shall be $1.00 per page.

II. If a record needs to be transmitted, they will be assessed an additional fee as follows:
   a. A fax charge of $2.50 per 25 pages.
   b. Postage will be charged based upon the current rate established by the Administrative Office of the Courts, or as determined by the United States Postal Service.
   c. Documents requested may be stored on a court-provided jump drive, where the charge will be $10.00 per jump drive.

III. A $10.00 fee will be applied to copy court hearing audio and/or to duplicate a CD or DVD or cassette tape that is not exempt from copying by Idaho Court Administrative Rule 32.

Furthermore, this Order supersedes Second Amended Administrative Order 2011-06, *RE: COPY FEES FOR PUBLIC RECORDS REQUESTS NOT ESTABLISHED BY STATUTE,* dated June 13, 2018.

IT IS HEREBY ORDERED.

Dated this 15th day of August 2025.

Honorable Eric J. Wildman
Administrative District Judge
Fifth Judicial District

CC: Clerks of the District Court of the Fifth Judicial District
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